



ANBU UK

Finance Analyst Job Description

Job Title	Finance Analyst
Reports to	ANBU UK Director
Role Type	Voluntary (Approx. 2 hours per week)
Responsibilities	<p>Depending on the applicant's background, they may be helping with any of the following:</p> <ul style="list-style-type: none"> - Accounting and finance - Treasury - Business Development/ Management - Fundraising/ Grants application - Strategy
<p>ANBU UK Aim: ANBU envisions a future where Tamil people who have been impacted by childhood sexual abuse can find their voice. We aim to provide space to heal and support individual and social transformation.</p>	
<p>ANBU UK Approach</p> <ul style="list-style-type: none"> · Connect with Tamil people that have been impacted by childhood sexual abuse, supporting the healing process and providing a platform to be heard. Connecting with the wider Tamil community through structured outreach to create awareness and open dialogue on childhood sexual abuse. · Create resources and provide holistic support material to empower survivors using in-house expertise. Explore innovative ways of reaching communities and capacity build using traditional and non-traditional approaches by providing information, advice, toolkits and supporting healing groups. · Community. Engaging with existing partners in the community complementing current activities and enhancing messaging integrating ANBU principles, so together we can strengthen the Tamil community to enable active participation in the healing process. · Compassion Underlying in all our work is to act with compassion and empathy, we aim to provide a supportive space where survivors are believed, listened to and have access to support. 	
<p>Job Purpose Key Accountabilities:</p> <ul style="list-style-type: none"> ● Work with the Fundraising team to research and complete applications for potential grants and funding pots. ● Build and nurture relationships with existing and potential donors. ● Financial analysis ● Work alongside the treasurer to manage budgeting, forecasting and ANBU UK's accounts. ● Monthly meetings with the fundraising team (Microsoft Teams or in person) ● Join ANBU UK's Core team (optional). 	



Person profile

- Tailor the role according to your own professional background and interests.
- Have a financial professional background, with experience in any of the following:
 - Accounting and finance
 - Treasury
 - Business Development/ Management
 - Fundraising/ Grants application/ bids
 - Strategy
- Preferably ACA/ACCA/CIMA qualified
- Have a commitment to our organisation's values and its objectives.
- Act with integrity and compassion, with a strong focus on driving these core values within the ANBU UK team in our work with the communities.
- Have a willingness to devote the necessary time and effort. (2 hours a week)
- Have a flexible approach to working hours and be able to attend meetings/events which may fall on evenings/ weekends.